

# Author Guidelines

## Submission

The document needs to be prepared in English language. The manuscript needs to be documented, maintaining double-spacing between lines along with a large margin. All the pages of the document needs to be numbered in a sequence, including those containing figures, tabular columns, acknowledgements, references, etc. The documents containing the manuscript should be a single MS Word file. All figures and tables related to the manuscript need to be attached in the same word file. Submit your manuscript as an Email attachment to [journal@grandehospital.com](mailto:journal@grandehospital.com)

## Terms of Submission

Submission of a manuscript to the Grande Medical Journal (GMJ) directly implies that all the authors have read and agreed to the journal's guidelines. The content present in the manuscript after publication will be freely available to all the potential readers over the internet for noncommercial use, and in print format. The content provided by the authors in the manuscript should at no point of time breach the Copyrights or rights of third party. The manuscript submitted should not be published or submitted for consideration in any other journal.

## Peer-Review Process

The journal follows **double-blind peer-review process**. This is done with the aim to minimize the possibility of a biased opinion when the reviewers know who the authors are and from where they come from, ensuring a responsible and ethical environment.

## Article Types

Original Research Articles

Clinical Review Articles

Case Reports

Clinical problem solving

Clinical Images

Short Communications

Invited Articles

Nursing Notes

Editorials

**Original Research article:** Reports scientific results of original clinical research.

[SEE EXAMPLE](#)

Maximum words: 5,000

Elements:

- Abstract less than 250 words.
- Maximum of five (5) tables and figures
- Up to 40 references

**Clinical Review Articles:** Offers evidence-based review of topics relevant to practicing primary care and specialist physicians (but written for general doctors, so may include material considered too introductory for specialists).

[SEE EXAMPLE](#)

Maximum words: 5,000

Elements:

Must State:

- Clinical problem
- Strategies and evidence
- Areas of uncertainty
- Guidelines from professional societies
- Authors' conclusions and recommendations

May Contain:

- Small number of tables and figures
- Up to 50 references

**Case Reports:** Describes one to three (1–3) patients or a single family.

[SEE EXAMPLE](#)

Maximum words: 1,500

Elements:

- Summary (100 words maximum)
- Maximum of three (3) tables and figures
- Up to 15 references

**Clinical problem solving:** Simulates step-by-step emergence of information/developments in clinical practice and describes how clinicians/clinical teams reason and respond in each iteration.

[SEE EXAMPLE](#)

Maximum words: 2,500

Elements:

- Up to 15 references

**Clinical Images:** Classic images — static — displaying medical conditions that capture the sense of visual discovery and variety that physicians experience in clinical practice. It could be either radiological image, microscopic images or patient pictures (with consent taken)

[SEE EXAMPLE](#)

Maximum words: N/A

**Short Communications:** Should specify the research study in focus and specify the author's opinion using a maximum of 1200–1300 words.

**Invited Articles:** Invited articles written by prominent specialists in their respective fields. Could be of any type of above mentioned articles.

Maximum words: 3,500

**Nursing Notes:** Written by nurses about various aspects of nursing care. It could be a case scenario, literature review or protocols.

Maximum words: 1,500

Upto 15 References.

**Editorials:** Offers commentary and analysis on a current-issue. A maximum of 1000–1500 words, with no specification on the number of pages, references, and images used.

Maximum words: 1,500

References, Images – N/A

**All the manuscripts that are submitted to Grande Medical Journal (GMJ) need to be submitted in the following format:**

- Cover letter
- Abstract
- Introduction
- Materials and Methods
- Results and Discussion
- Conclusion
- Acknowledgements
- References

### **Cover letter**

Along with the manuscript a mandatory cover letter needs to be submitted.

Declaration of any potential conflict of interest.

A consent confirming the approval by all the co-authors to submit the manuscript.

Confirmation that the content of the manuscript has not been published or submitted for publication elsewhere.

Consent confirming that the manuscript has not been published or is under consideration for publication with any other journal.

If the manuscript is being submitted as part of a special issue, then the special issue title needs to be mentioned in the cover letter along with the manuscript title.

### **Abstract**

An abstract must have a short and precise title that describes the nature of the investigation. An abstract of 200–250 words needs to be prepared giving a brief outline of the work that has been carried out.

### **Title and Authorship Information**

The following information should be included

- Title of the paper
- Author complete names
- Complete mailing address of the institution
- Email addresses

### **Introduction**

A brief introduction to the topic needs to be given, specifying the highlights of the study.

### **Materials and Methods**

By submitting your manuscript to the journal, you give your consent for the materials described in the manuscript, which would include the complete data that will be freely available to researchers and scientists who intend to use it for non-commercial purpose, without violating participant's confidentiality.

### **Results and Discussion**

In this section, the authors can bring out their key experimental results, including any statistical analysis and whether or not the results of their study are significant.

### **Acknowledgments**

In this section, the author is free to mention the individuals or contributors who have directly or indirectly provided any technical assistance to the original work and would not be considered to meet the criteria for authorship. The authors must seek the consent of the individual or contributors, whom they would like to mention in this section as a matter of courtesy.

## References

[Vancouver System](#) of referencing. A **unique Arabic number is assigned** to every citation mentioned in the manuscript. The numbers are assigned in a sequential order. The same reference numbered has to be mentioned when the citation is repeated. The numbering can be shown in brackets or as superscript without brackets.

**Reference numbering:** All the references that are being used are numbered in the order they are first mentioned. The reference numbers for tables and legends have to be used along with the parenthesis. In the event of reuse of the earlier reference, the same reference number needs to be used.

### Format for references:

The authors' surname must be followed by their initials, the abbreviation et al is used after the first six authors names; followed by the title of the paper; then the title of the journal (abbreviated according to the style in the indexing platform [www.roa.nih.org]), if the journal is not indexed, the full title of the journal needs to be mentioned; year in which it was published; volume number; first and last page numbers. Punctuations need to be carefully and correctly used.

### Examples of references

#### For journal articles

Walkman LJ, Richards M. Anti Inflammatory drugs and their side effects people. A J Gas Surg. 2000; 35: 281-293.

#### Article with more than 6 authors:

Author 01, Author 02, Author 03, Author 04, Author 05, Author 06, et al. Anti inflammatory drugs and their side effects people. A J Gas Surg. 2000; 35: 281-293.

**For books:** Tiff AK, editor. Induced gene mutation as a result of hypertension: clinical study. Denver: Appleton-centenary-Crofts; 1818.

#### For References from chapters in books:

Richard MV, Stephenie A. Outbreak of H1N1 virus. In: Geoffrey M, editor. Spread of epidemics. 2nd ed. California: SJ Brooks; 2001. p. 134-137.

#### For electronic media:

Parker WJ, Gene expression under thermal stress. Genomical Online Journal. 2011 [cited 2011 Sep 27]. Available from: <http://genomicgenes.cgen.org>.

**Tables:** The tables that are being used in the manuscript need to be numbered accordingly. Table title needs to be stated for all the tables that are being used. A heading need to be mentioned for each column. Mention the reference source if the data is taken from another source. The content and explanation about the table need to be mentioned in the note below and not in the heading.

**Personal communication:** Refrain for the usage of any personal information. Avoid mentioning Email addresses and contact information, class notes, information from interviews, class handouts, since these cannot be retrieved by others. However, the name of the person and the date of communication can be mentioned in parentheses.

**Web and Media:** Information obtained over the Internet in due course of time may be deleted or changed, so it is always advisable to keep a hard copy of the information and a track of the source from where it has been extracted.

## **Preparation of Figures**

- TIFF (recommended for images)
- JPEG (recommended for photographic images, less suitable for graphical images)
- The resolution of the Image should be approximately 300 dpi (dots per inch)

## **Copyrights**

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The content provided by the authors in the manuscript should at no point of time breach the Copyrights or rights of third party. The manuscript submitted should not be published or submitted for consideration in any other journal. Manuscripts with plagiarized content will not be considered for peer-review process.

### **Disclosure Policy**

- Disclosure statements of all the co-authors need to be sent at the time of submission. Manuscripts submitted without the disclosure statement will be considered incomplete and may not be considered to be reviewed.
- At the external peer-review stage, the authors are required to send signed copies of the following statements:
- Authors contribution.
- A statement of Conflict of interest.
- Written Acknowledgments — consent of cited content and individuals.
- Personal communications — written consent of cited content and individuals.
- In the event of usage of any copyrighted/protected material —A signed authorization from author and publisher.
- A signed copy of the subject whose clinical images are presented for study.